

INSTRUCTIE DRIVER – DISTRIBUTION CENTER BLEISWIJK – **CROSS DOCK**

Entry

- To get access to the site, the driver must report to Ingang/ Speedgate. By pressing the bell, the driver comes in contact with the porter.
- The porter decides whether the driver is allowed on the site. If so, the porter will indicate at which dock number the driver is aloud to park his truck. The doors of the truck need to be closed. (follow the **red route** on the map).

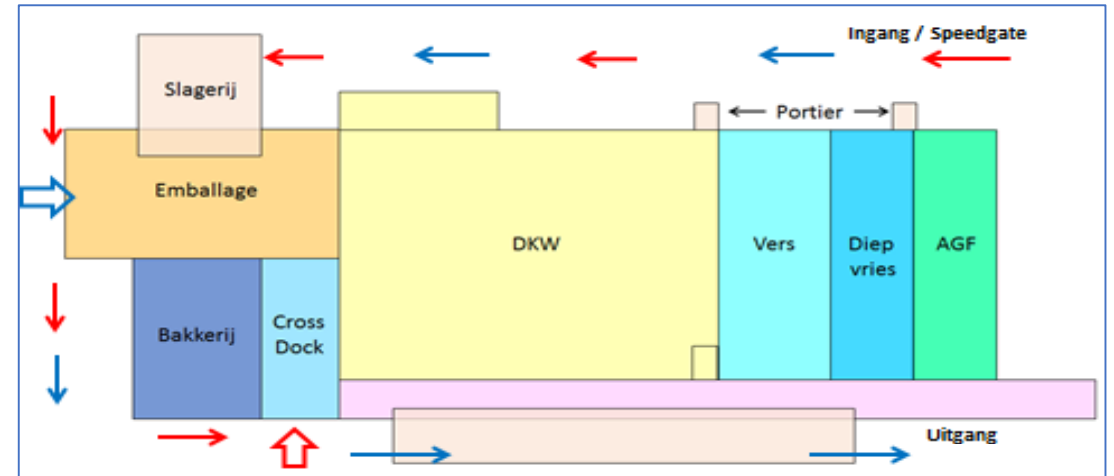
Unload

To unload **Cross dock** containers, the following guidelines apply:

- After docking, with the doors closed, the driver enters the building through personnel door number 18, next to dock 411, where he gives the shipping documents to the porter.
- Then the driver opens the doors and unloads the container himself, on sign of the Hoogvliet employee. The Hoogvliet employee checks the delivery and scans it into the system.
- Hoogvliet takes care for the further process of the goods
- When all the goods have been checked and found to be correct, the driver closes his doors. Then the driver picks up his signed shipping documents from the porter. Any deviations will be noted by the porter on the shipment documents.
- When goods are returned for whatever reason, the porter will make a note of this on the shipping documents.

Leaving building and site

- The driver leaves the building through the personnel door next to dock 411. The driver leaves the site immediately after unloading via the nearest exit.



Empty goods (Emballage)

- If the driver needs to collect empty goods/containers, then he leaves the site via the indicated drive direction and reports again at Ingang/Speedgate.
- The porter will contact the empty goods department and provide a dock number where loading can take place. Also here, the driver enters the truck with closed doors and then the driver enters the building through the personnel doors number 12, 16 and 17 (the **blue route** on the map).

Services

- Only the porter's lodges are equipped with a waiting room, coffee machine and toilet.
- The driver is only allowed to take away coffee in their own cup with lid.

Safety

- During unloading of goods, the driver wears safety shoes and a safety vest and complies with the applicable safety regulations.

INSTRUCTIE DRIVER – DISTRIBUTION CENTER BLEISWIJK – FROZEN & FRUIT/VEG

Entry

- To get access to the site, the driver must report to Ingang/ Speedgate. By pressing the bell, the driver comes in contact with the porter.
- The porter decides whether the driver is allowed on the site. If so, the porter will indicate at which dock number the driver is aloud to park his truck. The doors of the truck need to be closed. (follow the **red route** on the map).

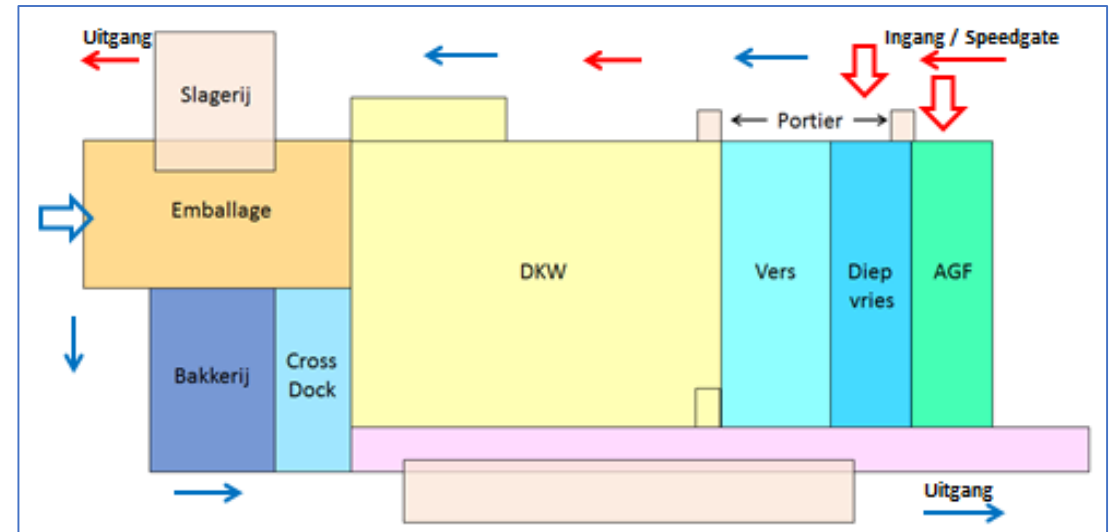
Unload

If the driver brings goods for automated areas, the following guidelines apply:

- After docking, with the doors closed, the driver enters the building through the door of the porter's lodge where he gives the shipping documents to the porter.
- The driver goes inside to the dock where his truck is parked, opens the doors and, only when a sign of the Hoogvliet employee is given, he picks up an electric pallet truck from the loader. The driver unloads the pallets himself.
- An Hoogvliet employee checks the goods and takes care of further process.
- When all the goods have been checked and found to be correct, the driver closes his doors and places the electric pump truck back on the charger.
- After the Hoogvliet employee has checked the pump truck, the driver picks up his signed shipping documents from the porter. Any deviations will be noted by the porter on the shipment documents.
- When goods are returned for whatever reason, the porter will make a note of this on the shipping documents.

Leaving building and site

- The driver leaves the building through the door of the porter's lodge. The driver leaves the site immediately after unloading via the nearest exit.



Emballage

- When the driver needs to collect empty goods / containers, the porter will contact the empty goods department and provide a dock number where loading can take place. Also here, the driver enters the truck with closed doors and then the driver enters the building through the personnel doors number 12, 16 and 17 (the **blue route** on the map).

Services

- Only the porter's lodges are equipped with a waiting room, coffee machine and toilet.

Safety

- During unloading of goods, the driver wears safety shoes and a safety vest and complies with the applicable safety regulations.